

## **IMPORTANT CHECK POINTS**

The bidder shall ensure to upload following documents in the tender on e-tendering website [www.etender.up.nic.in](http://www.etender.up.nic.in)

1. Pay slip/UTR no. or any others online transactions statements as a proof of depositing tender cost.
2. Pay slip/UTR no. or any others online transactions statements/scan copy of Bank Guarantee as a proof of depositing Earnest Money Deposit.
3. Requisite documents in support of fulfilling the criteria of all the clauses of “Pre-qualifying Requirements” of the tender in sequential order.
4. Scan copy of affidavit on Rs. 100.00 stamp paper regarding the firm is not black listed by any Govt. utility anywhere in India.
5. Scan copy of declaration regarding validity of the tender offer on Rs. 100.00 stamp paper (validity of offer should be minimum 180 days).
6. Schedule “A” to “N” duly stamped & signed.
7. Tender form containing 3 pages duly filled, stamped & signed.

In case any of the requisite documents are not found uploaded on the tender website [www.etender.up.nic.in](http://www.etender.up.nic.in), offer of the firm shall be treated as non-responsive and offer of such firm shall summarily be rejected without any further correspondence /clarification.

The firms are requested to ensure that online fee towards tender cost/EMD has successfully been transferred to the PVVNL Account prior to the scheduled bid submission end date. In case of any failure in transaction due to Banking /any other reasons, the sole responsibility shall be of the bidder and tender of such firm shall summarily be rejected.

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## **IMPORTANT NOTE**

1. Tender documents will not be sold manually. Detail tender document will be available on PVVNL website <http://www.pvvnl.org>, as well as on e-tender web portal [www.etender.up.nic.in](http://www.etender.up.nic.in). Price bid will be available online at [www.etender.up.nic.in](http://www.etender.up.nic.in).
2. Tenders are to be submitted in 3 Parts which shall be uploaded on e-tender webportal [www.etender.up.nic.in](http://www.etender.up.nic.in) upto 14.00 hrs. on the scheduled date of opening of the tender.
3. **The Part-I (Tender Cost+EMD):** - The tender cost & EMD will have to be deposited on-line through RTGS/NEFT in Account No. 3493639431 of SE, Head Quarter, PVVNL Meerut in Jail Chungi Branch Meerut of Central Bank of India having IFSC Code No. CBINO282337. The Scanned copy of Pay in slip/UTR No., as a proof of depositing tender cost & EMD, has to be uploaded on the e-procurement portal of PVVNL [www.etender.up.nic.in](http://www.etender.up.nic.in). In case EMD is submitted in the form of Bank Guarantee, it will be in favour of MD PVVNL Meerut and the same has to be confirmed through SFMS on the above mentioned account & the scanned copy has to be uploaded on the e-procurement portal of PVVNL [www.etender.up.nic.in](http://www.etender.up.nic.in). The original BG will then be sent to this office within 7 days.
4. **The Part-II (Techno-commercial):** - Each and every page of the tender documents submitted in Part-II (Techno-commercial bid), in support of fulfilling the Pre-qualifying requirement, should be duly signed, Stamped & scanned. The scanned copy of all the techno-commercial documents are compulsorily to be uploaded on the e-procurement portal of PVVNL i.e. [www.etender.up.nic.in](http://www.etender.up.nic.in) & no hard copy of these documents are required to be submitted. Tender/Bids of firms who do not submit the techno-commercial bid along with Tender Fee and EMD, as mentioned above, shall not be considered for Price Bid Opening.
5. **Part-III (Price bid):** - The price bid is to be filled compulsorily online by visiting at [www.etender.up.nic.in](http://www.etender.up.nic.in) failing which the bid shall be treated as cancelled.
6. **Submission of Price Bid on E-tender:**
  - A. The Tender submission module of e-procurement website <http://etender.up.nic.in> enables the bidder to submit the e-tender online against this tender. Price bid may be submitted only during the period and time stipulated in tender. Tenderers are advised to start the tender submission process well in advance so that they can submit their tenders in time. The tenderers shall submit their tenders taking into account the server time displayed in the e-procurement website. This server time is the time by which the tender submission activity will be allowed till the permissible time on the last date of submission stipulated period. For delay in submission of tender, due to any reasons, the responsibility shall be of tenderers.
  - B. Financial Bid on e-tender web portal must be submitted by the tenderers at e-procurement website <http://etender.up.nic.in> not later than specified/notified date of opening of tender.
7. The price bid uploaded on E-tender website shall be considered for selection of the lowest bidder.
8. The Price Bid template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns and validating the sheet, else the bidder is liable to be rejected.
9. In case the bidder quotes for less than 100% of the tendered quantity as per the clause No. 1.2 of 'Schedule of quantities, desired delivery & earnest money', then he may deposit EMD proportionately along with the techno-commercial bid. However, on e-tender web portal, the bidder shall have to enter the full amount of EMD so that the web Portal will allow him for next step i.e. financial bidding on e-tender web portal [www.etender.up.nic.in](http://www.etender.up.nic.in), unless this issue is resolved by NIC.
10. **The Part-I & Part-II shall be opened on the same day.** If the date happens to be a public holiday then the tenders shall be opened on next working day on the same time. Please visit website [www.pvvnl.org](http://www.pvvnl.org) & [www.etender.up.nic.in](http://www.etender.up.nic.in) for details/downloads/ and for any other corrections/amendments/ modifications/extensions till the date of submission of bids.
11. The interested bidders are requested to get the digital signature registered with UP Government, e-procurement portal <http://etender.up.nic.in>. In this regard the bidders may contact UP Electronics Corporation Ltd., Lucknow website : [www.upclko.org](http://www.upclko.org)  
For more queries the bidders may also contact on following details: -  
E-Mail : [etender.up@nic.in](mailto:etender.up@nic.in), [upclko@gmail.com](mailto:upclko@gmail.com)  
PH: 0522-2286809, 4130303, 09235567201, 09721451211, 2298831.
12. **The above terms & conditions are final hence if any terms & conditions, in respect of above, are found contrary to the above at any other place in the tender, that conditions will be treated as cancelled.**

Superintending Engineer(MM-1)